



## INTERIOR DESIGN - Remote Services to the Trade

**AUTOCAD** Interior design construction documents – Space planning, comps, floor plans (as-built, demolition, new and RCP's), elevations, sections, and architectural detail. Provide CAD and sheets in pdf format.

**SKETCHUP** Interiors and exteriors – Comps, space planning with furniture and appliances. Finished spaces showing cabinetry, furniture, flooring, fabric, tile, stone and wood finishes. Bathrooms, kitchens, living and bedrooms as well as outdoor spaces (basic model sizes). Provide model, angled jpeg shots and/or scene animations.

**PRESENTATION BOARDS** Design presentations showing mood or project intent – Showing inspiration or product recommendations and combinations. With product availability and pricing as needed. (Digitally transmitted form only.)

**BUSINESS SUPPORT** Research furniture, lighting, fixtures, fabrics, tile, flooring, materials and accessories. Determine product in-stock or supplier shipped, and trade pricing availability. Look up tradespeople availability and fees. Purchasing with ETA and delivery tracking to site or client. Quote compilation to include basic scope of work, products, sizes, square & linear footage and counts.

## EXPERIENCE

Assist or collaborate with lead principal or designer by providing 3D models, comps, interior design construction documents, space planning, and presentation boards. Includes design of kitchens, bathrooms, living and outdoor spaces. Researched product (furniture, lighting, tile, flooring, fixtures, cabinetry, fabric, wallcovering, paint and accessories) to include specification, pricing and availability. Purchasing responsibility with shipping tracking to site or client. Quote compilation for comparison job costs. Utilize AutoCAD, Sketchup, Word, Outlook, Adobe, Photoshop and some rendering software.

Among other design firms (to present):

- Ron Tremblay Design, Los Angeles, CA. March 2014 - November 2016, 2019 - 2025  
Creative residential interior design firm.
- The Interior Studio, Los Angeles, CA. January - December 2012, 2017  
Upscale residential and boutique commercial interior design firm.
- Hirsch/Bedner Associates, Santa Monica, CA. Fall 2013. (Internship)  
International hospitality interior design firm.
- Anita Fey Design, Los Angeles, CA. June - August 2011 (Internship)  
Established contract interior design firm.

Residential real estate agent focusing on residential research to best suit client. (Inactive)

- Keller Williams Realty Westside, Los Angeles, CA. October 2007 - June 2008

Board member and volunteer for school fundraising or enrichment events, and in-classroom help.

- P.T.S.A., Parent Volunteer, Santa Monica public school, CA. September 2005 - June 2010

Graphic designer of communicative graphic print materials including signage, presentations, and printed material.

- Various clients including Getty Museum and Frank Schaffer Publications. Los Angeles, CA 1990 - 2002

## EDUCATION & ACHIEVEMENT

Associates of Arts (A.A.) with Honors, Certificate of Achievement Interior Architectural Design I  
– Santa Monica College, CA (Fall 2013)

Parsons School of Design, evenings, New York, NY – graphic design classes (2 ½ years)

SUNY Buffalo, and SUCNY Potsdam, NY – art, liberal arts classes (3 years together)

Real Estate License, Department of Real Estate, UCLA, Santa Monica College, CA (2006). (Inactive)

- Travel destinations: South Africa, Zimbabwe, London, Italy, New York, New England, Northern California.